



Yeovil Town RRC Committee Meeting Minutes

Location: St John's Ambulance, St John's House, Memorial Road, Houndstone Business Park, Yeovil BA22 8WA

Date: 6th Feb 2019

Time: 18:30

Attendees: Steve Warren, Phil MacQuaid, Denise Byrd, Mel Dodge, Anita Rufus, June Moule, Lynne Thumpston, Lesley Nesbitt, Adam Hawkins, Guy Williams Tim Hawkins, Simon Rowbottom, John Curtis, Louise Ward, Fez Parker, Daniel McFarlane

Agenda items

1. **Apologies for absence** – Malcolm Maxted, Catherine Thompson, Lindsay Saunders
2. **Minutes of last meeting**

These were accepted as a true and accurate record.

Matters Arising

Draft Role Descriptions

The Chairman has proposed that all draft descriptions and any other relevant material should be forwarded to him as soon as possible so that they can be finalized by a small sub-committee who will hopefully, have them on the website by early April ready to be presented at the AGM in May.

The date of the Annual Awards Night for 2019 is 29th November. This was omitted from the January meeting minutes.

The Commodore at RNAS Yeovilton has given permission for our events there to go ahead. Our MOD License expires in March and the renewal requires an up to date Risk Assessment, EA Race License, and a copy of UKA Insurance documents.

3. **Officer's reports:**

- **Vice Chairman: Steve Warren**

Took the opportunity to thank Nathan Gardiner & Graham Still for their training efforts for club members

Thanked everyone who attended Pete Jakeman's funeral.

- Secretary/Data Officer: Catherine Thompson (absent)

Due to other commitments Catherine has tendered her resignation forthwith. We thank her for all the hard work she has done as Club Secretary and especially with GDPR.

A new Club Secretary is being actively being sought.

- Treasurer: Simon Rowbottom

The Club holds approximately £12500 across all the clubs accounts. There are some administrative problems with our Nationwide account as it was held in another name but this is now in hand.

- Membership Secretary: Adam Hawkins

8 New members joined in January & their membership expires 31st March 2020. Adam Requested that all members renewing their memberships let him know of any changes of circumstances ie address, phone no. e-email address changes etc.

- .Championship Secretary: Lesley Nesbitt

Nothing to report.

Webmaster: Guy Williams

Everything OK. Guy requested that items for the Sunday blog be e-mailed to him as he can then cut & past. To produce the Blog on a Sunday

4 Club Diary: Phil MacQuaid

Pub Runs (every Thursday)

Thur 7 th Feb	King William IV Curry Rivel
Thur 14 th Feb	Phelips Arms Montacute TA15 6XB
Thur 21 st Feb	Haymaker Wayford TA20 3AP
Thur 28 th Feb	
Thur 7 th Mar	
Thur 14 th Mar	
Thur 21 st Mar	Podimore Podimore
Thur 28 th Mar	

Anyone with a preference for the blank dates contact Phil MQ

5 Race reports

- Easter Bunny 10k 22nd April GW:/Yeovilton 5k LS

Guy reported 198 entries to date. He also reiterated that this year the course was to be officially re-measured. Ines Braun, in her race reports, has indicated that she would like both the Easter Bunny and the Yeovilton 5k to start off the road i.e. possibly on the running track and possibly have chip timing start & finish Guy and Steve Warren will look into this as with the remeasuring of the course this may be a good time to change the start.

- Town Tree Trail 15th May AH:

A Thank You letter had been received thanking Adam & the club for the generous donation from the race. The race is scheduled to be run on 15th May 2019 from Kingsbury Community Centre (Same as last year) A £50 deposit is payable in advance

- Wessex Ridgeway 100K Relay.

We are hoping to enter three teams with Team Captains, Graham Still, Steve Warren & Phil MQ. So we are looking for 21 Runners, 3 Minibus drivers and some supports. Each Runner runs two legs of approx. 5/6 miles each leg.

- Dave Richardson Memorial Handicap will be organized by Tim Hawkins, date to be confirmed by Tim as his work commitments allow.
- Yeovil Marathon & Heron Half 9th June 2019.

Medal design has been completed and a report is in the Western Gazette.

- Annual Memorial Run to the Bench at Ham Hill

Phil MQ proposed that it is run on Tue 9th July on the same format as last year.

- Ash Excellent 8 & 5 Milers 8th September

Nothing to Report.

- Santa Dash 2018

The cheque presentation to be done at Goldenstones. Date and time to suit Milstead Langdon Accountants, the main sponsors for the event. Everyone will be informed and it is hoped to have a large contingent from the club there.

- Wessex Cross Country League

Tim Hawkins reported that the preferred date is 24th Nov and the preferred venue is Aldon Hills with a second choice being Sherborne Terraces.

6 Focus group report: Anita Rufus

- The focus group were looking into a "Code of Conduct" for Club Officers & Members which would be brought to the committee at a future date.

- Also looking into setting up a “Complaints Procedure” which will also be brought to the committee in due course.

7 A.O.B.

Tim Hawkins is organizing Marathon Training which he will be running from RNAS Yeovilton Nuffield Centre Carpark on 24th Feb, 10th March & 28th March.

- Primary School Cross Country AH
Adam thanked those club members who assisted with the event run earlier to-day
The next primary school cross country event will be held at the Aldon Hills on 6th March and 2nd April at Mudford Rec where any help would be appreciated.
- Leadership in Running Fitness Course 2nd February
Lesley Nesbitt, John Curtis, & Mel Dodge attended and are now qualified EA Run Leaders. The club has refunded their course fees.
- Coach in Running Fitness Course
This is the next stage up from the Run Leaders course and Nathan is keen that one or two Club members apply for this course to support him in the training that he undertakes for the Club. Those members interested in this course cannot attend on those dates, but are hopeful that another course will be run sometime in September.
- Black Reflective “T” Shirts.
Graham Still has organized some of these as a trial and they appear very popular and their purchase & use is encouraged. Arrangements will be made to order & pay (Pay pal) through the Club website. Members are advised that these cannot be worn in English Athletics’ events as the Green & White are our registered colours. However, there are no known restrictions on events **not** organized by English Athletics’. We welcome their use on evening and night time club runs.

Twitter Account

Now run by Graham Still who presently has 118 signed up.

Memorial Bench on Ham Hill

There was some discussion about whose names should be added. It was decided that only those who died after an illness that prevented their continued membership and those who died as full club members should have their names added
It was further decided that the club would offer to put a suitably scribed plaque on a bench for Fred Fox which is being organized by Yeovil Park Run.

Hi Viz Waist Coats

Committee approved the purchase of 50 new waistcoats for use only by marshals at club events and Tuesday evening Club runs.

Outdated & Old Club Kit

The committee agreed that this kit to be disposed by either sale or donation, and written off the club accounts.

Next Meeting:

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