

YTRRC Committee Meeting

Wednesday 2 March 2022

Airfield Tavern
7.00pm

Present: Angela Dobbs, Graham Still, Adam Hawkins, Jo Henley, June Moule, Steve Warren, Phil McQuaid, Guy Williams, Simon Rowbottom, Lesley Nesbitt

A G E N D A

Apologies – Graham Still

Minutes of last meeting - approved

Matters Arising – None

Chairman's report – Steve Warren

A club member has asked if an email could be sent out to all members regarding the venue for the awards night asking them to indicate preferences before the committee made a final choice as some may not have seen the poll on FB. GW advised that this wasn't possible, everyone on the FB group had seen the choices even though not everyone had voted. It was decided that the committee would make a decision based on recommendations from the organising committee. JH to discuss with organising committee then report back to full committee.

Easter Bunny – decision made to go ahead with Easter Bunny after a club member kindly agreed to let the club use their field for parking. JM to establish with Yeovilton whether we can use any part of the road leading up to the Nuffield for the end and the start at the athletics arena. SW to talk to Yeovil Hire regarding toilet and generator facilities.

Secretary report – Angela Dobbs

AD and AH talked about the EA club standards of which there are 7. AH needs a copy of the constitution to upload onto the website. AH advised welfare officers need to be DBS trained/safeguarding trained. Discipline and grievance – this was discussed, AS advised that the template provided by EA was quite weak and would be better if prior to the hearing as suggested by the EA, there was an investigation into any complaints. We already have reference to this in the club constitution so AH will report to the EA that this is part of the constitution. AD to update EA template. Privacy notice – we have a privacy notice on the club website. Inclusion and Diversity policy – we have this on website. Club safeguarding code of conduct – all members sign up to the code of conduct but this is different to safeguarding code of conduct which all clubs must sign up to. AH noted we will sign up to EA safeguarding policy and GW will upload to the website. Welfare officer – need to be DBS/safeguarding trained. Coaches – club should only use licensed coaches and they need to be DBS/safeguarding trained. On the EA website we currently have 5 coaches but none of them have licenses at the moment. AH will remove them from the website and record that we do not currently have any

coaches. Health and safety – we need to have a H&S policy and carry out regular risk assessments. We carry out risk assessments for races but not specifically for club runs, pub runs, track etc. GW suggested that generic risk assessments are produced for club runs. EA have templates for forms that we need to complete if we have accidents etc but not template risk assessments.

Treasurer's report – Simon Rowbottom

Nothing to report

Membership report – Adam Hawkins

21 renewals received. Emails have been sent to members regarding renewals. It was agreed that we would discuss associate members at the AGM. With regards to committee meetings, it was agreed that due to restraints on sizing and financial constraints, committee meetings would not be 'open' for the time being. Any issues/concerns/matters that club members want to be raised should be emailed through to club secretary in advance and then club members could be invited to attend if need be.

Club Captain – Graham Still

Email – 5k not running at present. Hoodie orders are not yet live for payment on the website.

Kit – Graham Still

Championship secretary – Lesley Nesbitt

There hasn't been much take up on this. JH asked if it could be publicised what this is actually about as a lot of people don't really know what it is. LN to update this.

Webmaster – Guy Williams

Nothing to report

Pub and club runs – Phil McQuaid

All pubs booked until April 14th. AH noted that YTFC are at home next week so runs will be at Goldenstones. PM asked if newcomers could be introduced to him.

AOB

AD updated everyone that there will be no club ballot places at 2022 London Marathon as places have been rolled over from previous years. Therefore, the club runners for 2022 will be Nat Robins and Graham Still who were awarded ballot places for the 2020 marathon and had this rolled over.

AH wanted to thank Phil McQuaid, Lesley Nesbitt, Brian Mountjoy-Row and Vicky Rosewell for their help at the Schools Cross Country this afternoon

The next meeting will be Wednesday 6 April at the Airfield Tavern. For the time being due to Covid this will be for Committee Members only. If anyone has any issues/questions they would like to raise, then they should email them through to the chairman or secretary.

