

Yeovil Town RRC Committee Meeting

Date: 3rd October 2018

Time: 18:30 – 20:00

Location: St John's Ambulance, St John's House, Memorial Road, Houndstone

Business Park, Yeovil BA22 8WA

Agenda

Serial	Item	Owner	Time
1	Introduction & apologies	SW	5 minutes
2	Review of actions from last meeting:		
	Track night sign in forms to be data compliant	PM	60 minutes
	Consent forms for Argentan	PM/CT	
	 Spreadsheets to be confidentially destroyed 	АН	
	Marshal request template	All RD's and CT	
	Mailchimp training for club sec	СТ	
	GDPR and data retention policy & training	СТ	
	 Subject access forms to be published 	СТ	
	Brief summary of incorporation	СТ	
3	Matters Arising		

			40
	New wheelchair for Pete.	LT	10 mins
	It is proposed for discussion, to get Pete a lighter, more race able, wheelchair. Idea being more of us could push him, and transport him. Pete thought this was a brilliant idea, but I did say to him it would obviously be up to committee, or finding a charity to help provide one.		
	Focus Group report	AR	
4	Club Diary	РМ	
5	Race Reports		
	Summer 5K	LS/SW	
	Ash Races	АН	
	Santa Dash	LS	