

YEOVIL TOWN RRC COMMITTEE MEETING 4th May 2011

1. Apologies: Donna Smith, Paul McNeil, Terry Byre, Annie Ashmead, Lisa Gunning

Present: Nigel Moysey, Pete Jakeman, Nick Brooke, Phil McQuaid, Deb Stanfield, Katie Pearce, Sally Walford, Paul Walford, Martin Chaffey, Deb Neal, Tim Hawkins,

2. MOLM – Agreed - Phil was listed as the Health & Safety Person from Last year's AGM but his role had been changed during the year.

3. Club Races:

5k Series - Martin ok to continue as Race Director, prizes organised. Entries ok. Need to decide on prizes for the series, glasses are expensive, look at the cost of small plates from the potters in Queen Camel as an alternative.

Request for Wheelchair Results to be separated from the rest of the Results as these are races in their own right and we have only had one Race of the Series.

Easter Bunny debrief - Additional signs & posts to be ordered – Martin checking if Mike Harvey has anymore. Additional signs required on the Road from A303 to warn and slow vehicles down. Marshalls at the corner before the drinks stop did not feel safe with the speed of the traffic – cones to be provided at the side of the road to help.

Water stops – very warm possibility of additional stop in warm weather. Can move water stop to the left hand side just before the bridge & pub at Walnut Tree approx 3 1/2km & second one after the turning at cross roads in the pull in/ entrance to the museum approx 6 1/2 km. This would help to keep runners on the left hand side for longer.

Wheelchairs – Request for warning signs/marshal after left bend at 4km, steep downhill, difficult to control, brakes lock and hard to slow down. Runners need to be aware of the speed of the chairs as well and the swing out as well.

Race Directors phone – Marshall rang Pete but call not heard regarding a Runner in trouble. Pete's re set to factory settings & re jugged the phone. Marshalls are to call in from marshalling positions in future to check coverage; we have Radios which we don't use, starters to take with them in future, to the start line.

First Aid – Vehicle blocked in and unable to attend. Specific marked parking space to be set aside directly across from the side of the Nuffield Bar with easy entry & exit. Martin to update Anna at the Red Cross with change of Secretary details to Deb Stanfield.

Final cornered into the finishing straight, Course Measurement & details to be checked, possibility of cutting the corner invalidating times; PB's, Course Records & National Standards - Corner to be taped off. Also checking the S Bend before the A303 – Marshall to be placed there & the Course Measurement checked.

Ninesprings – Martin ok to continue as Race Director. Katie Menday is organising posters, forms & toilets. Pete to pull information for Wednesday to give to Martin at the 5km Race.

Medals – 100 being ordered.

KAT – All ok, couple of entries so far. All letters sent out as required.

Handicap 5k – 21 didn't want to do the handicap & 39 completed it. Well organised by Adam, results online. Phil to take a 4.5 – 5 mile group out as an alternative to the Chairman's Handicap

before the AGM on 10th May. New and slower runners, set off first and on time. Phil, to have separate Parish Notices for the Running Groups & later at the AGM.

Santa Dash – Martin probably keeping the Race Director role.

Ash Town Tree – Adam to send the Course Map & Forms electronically to Martin, Race permit needs to be applied for online. Deb S ok to take on applying for Race Permits. Martin & Deb S to apply for this one.

Perpetual Trophies – Martin has the ladies one for Nine Springs but not the Men's, Martin tried to locate but believe the person is away at university. Discussed options for Trophies: Is there any point in having them if we don't give them out, Easter Bunny Trophies not given out by mistake. Do we have keepsakes that we buy and give out to keep instead and use the trophies for photographs? Winners to sign to accept the Trophies with names & address', give boxes and postage to return? Put to vote and decided unanimously to buy keepsakes instead for the winners.

Trophy Cabinet – Lots of different trophies in boxes in storage, what to do with the Perpetual Trophies. Phil to speak to Yeovil Football Club to see if we could use some of their space or possibly YOAC as an alternative.

Roll of Honour – Nigel to keep a Roll of Honour for Club Organised Races & the Club Awards. Tim & Phil to give Nigel the information they have.

4. Club Diary

Thurs 05/05/11 – Chinnock, Portman Arms, PM & NM

Thurs 12/05/11 – Kingsbury, Deb Neal

Thurs 19/05/11 – Marston Inn, Marston Magna, PM

Thurs 26/05/11 – TBA, Martin

Thurs 02/06/11 – Manor Arms, North Perrott, BMR

Thurs 09/06/11 – Gainsborough Arms, Milborne Port, Matt Driver

Thurs 16/06/11 - Corton Denham, Deb Neal

Thurs 23/06/11 – Forde Abbey 10k Race

Thurs 30/06/11 – Ash Town Tree Trail, Race

Thurs 07/07/11 – Prince of Wales, Ham Hill, Richard Dodge

Run Leaders – Working well but still difficult to get members to come forward. Orange Tabards are helping as Runners are looking to the Run Leaders for direction & instructions. Advice/Information sheets can be put together guidance. Leader Mentors to run with the Run Leaders to help, encourage and give confidence to volunteers for a few weeks.

5. Wessex Ridgeway Relay – Matt organising, Martin has the list of entries, need to recce the legs.

Track Training – 200m sprints on the grass. Girls getting in the way as near to the play park, rack still closed for refurbishment.

Team Events – North Dorset Marathon also ran as a relay for 2, 3 or 4 people, no need to Recce the course as marked & marshalled. Encourage more Teams to compete against each other for next year.

Martin, check if Cardiff 10k finishes in the Cardiff Stadium? Deb N considering the Weymouth 10 miles, 15th October but may clash with the Parrett Trail, reduced entry available if entering as a group.

6. AGM Agenda – Tuesday 10th May 2011 after Informal Chairman's Handicap

Proposed Committee Positions & Volunteers:

Chairman – Nick Brooke

Treasurer – Pete Jakeman

Secretary – Deb Stanfield

Membership Secretary – Deb Neal

Club Captain – Tim Hawkins

Newsletter – Matt Driver

Club Kit – Paul Walford

Social Secretary – Annie Ashmead

Webmaster – Nigel Moysey

Welfare Officers, Health & Safety – Sally Walford

Sunday Emails – (Terry Byre volunteered on Monday if no one else interested).

Phil McQuaid (Dogs Body) and additional Committee Members required.

Club Kit – Pete has sent Matt a list of kit to carry out a stock check ready for the AGM and update the Accounts with any anomalies. Matt to bring the kit to the AGM for members to purchase, and for handing over to Paul, proposed Kit Man.

Sunday emails – No volunteers so far. Number of email addresses causes most hosts to believe they are SPAM. Encourage members to use & check the website as all the information is held here. Paper handouts can be used if required on Club nights.

7. AOB

Hardship Fund – Discussed, not easy to control or decide upon the grounds/boundaries. Agreed that this was not something that the Club would be able to do or indeed what the club was about.

Royal Wedding Run – Thanks to Deb N for organising, 23 runners on the day, photos on the website.

Pete, Treasurer – Inca Trail - £578.04 to be sent to the Charity, need to speak to Tina.

Great Western Run - £870.49 to go to the Rotary Club, Pete has emailed Russ.

Easter Bunny – No final figure yet.

Nine Springs Fayre – May 30th. Used as a Recruiting Drive & to let people know what we do as a club. 12- 20 people required throughout the day from 7.30am in the morning for setting up. Volunteers required.

Personal Insurance – Phil looking into this.

ARC: The information available shows all Run Leaders would be covered under their Insurance. Affiliation will cost £320.00 for 276 – 300 club members. Need to check the small print & ensure any claims & incidents are reported to them. Stay affiliated with UKA, with Members paying Affiliation fees for lower priced entry to Races, enabling the Club to also receive London Marathon places etc. To be discussed at AGM.

Network Questionnaire: Completed together as a Committee, Deb S to complete electronically & email. Speak to Charlotte Fisher to invite her to a committee Meeting.

SEAA Affiliation - to be completed after AGM, Pete given Deb S the details to read through.

Somerset County Athletic Association – meeting 14th April, Brian Mountjoy Row & Deb Stanfield attended. Brian Beale did not attend the meeting but the Track Representatives are not happy with UKA either. They could lose officials with 30 years experience as they haven't completed the courses that UKA have brought in. No courses specific to Road Running but still expect us to pay £90.00 per Run Leader to attend a course.

Cross Country information to publish as soon as received to encourage members to take part, Jenny at YOAC has more wheelchair athletes and a few amputees that are now being trained, possibility of entering our 5kms in the future? Next meeting Wednesday 20th July 2011.

Race Master – Not possible to load the information for a Race on one computer and transfer to the main database in Race Master, the Race Master will work but not add the information together centrally. Due to the number of Races we hold and the closeness of some dates, we only have one Race Computer, which could cause problems.

Nigel is looking at setting up a central area on a secure website for the race entries to be entered and this should keep one central database of all participants. We also need a central secure website area that is accessible only by the committee for storing documents.

The club has 2 laptops, Martin has both; the Race Computer for the 5km and an old laptop that is used for Word & Power Point Presentations, the Christmas Meal photos are being uploaded onto this one.

8: Next meeting - Wednesday June 1st 2011.

9. Pay Tab - Meeting finished at 9.10 pm