

## YTRRC – Committee Meeting 5th October 2011

### 1 Present:

Nick Brooke (NB) Pete Jakeman (PJ) Phil McQuaid (PM) Deb Stanfield (DS) Matt Driver (MD) Nigel Moysey (NM) Annie Ashmead (AA) Lisa Gunning (LG) Katie Pearce (KP) Debbie Neal (DN) Tim Hawkins (TH) Terry Byrne (TB) Lee Holloway LH) Katrina Jones (KJ)

Race Directors Meeting: Brian Mountjoy-Row (BMR) Mike Shead (MS)

**Apologies:** Sally Walford (SW) Paul Walford (PW) Richard Dodge (RD)

Item	Description	By whom	By when
2	<b><u>MOLM – Agreed</u></b>	NB & Committee	
3	<b><u>Club diary</u></b> Updated, PM to ad to Sunday email for Pub Run Leaders.  <b>Healthy Lifestyle day – Oct 25<sup>th</sup></b> -DN & NB to attend; take gazebo, PJ to sort as damaged.	PM  DN & NB	
4	<b><u>Officer's reports</u></b> <b>Treasurer</b> – If ordering anything ensure billing address is PJ & let him know. Received an intention notice for Court Proceedings -all sorted.  <b>Webmaster</b> - help required with Results page, takes a lot of time to find all the information LH volunteered.	PJ  LH	
7	<b><u>Club Championship</u></b> Some runners were included in the Championship but had not paid this year's membership. Takes a lot of time to re run the points allocation, already takes a lot of time. Suggest a cut off date for Membership to have been paid for inclusion in the Championship. Date of 1 <sup>st</sup> July agreed, starting 2012 May also help to encourage members to pay their subscriptions early. 2 <sup>nd</sup> Claim Members have been removed from the Championship. Need to look at the point's allocation in more detail, due to marshalling points and possibility of joint winners - agreed to discuss in more detail either Dec or Jan.	Agreed -Committee  Committee	2012 Membership  Dec/Jan
4	<b>Press Releases</b> – No one doing at present, NB to ask Orlando Brooke (OB) if happy to take on this role. Information to be sent to NM or LH and then forwarded onto OB, PTR organiser  <b>KIT</b> – Fluorescent jackets 50 received & will be selling  <b>Parrett Trail Relay 15/10/11</b> – 5 Teams, Men's, Ladies & Mixed Teams. Just enough Runners, 2 Reserves but looking for more reserves.	OB via NM &LH if agreed  PM  MD	  Club Runs  15/10/11

5	<p><b><u>King Alfred's Torment</u></b> 147 finishers, good day, used trailer for race entries/results, heavy rain &amp; everything got soaked. Results in Trailer and need to find for online return. Red Cross did not attend but conformation of the booking had been received. Race Referee Richard Orme has seen the paperwork &amp; signed the Form to this effect. Luckily no injuries on the day.</p> <p><b>First Aid Cover for Races</b> - Let down by Red Cross 3 times this year; Ash Town Tree Trail (LL covered as at the race with family) 5km at Yeovilton – June Race King Alfred's Torment</p> <p><b>Look at possibility of using St John's Ambulance or another First Aid provider.</b></p>	<p>PM</p> <p>PJ &amp; DS to check</p> <p>PM</p>	
6	<p><b><u>Argentan</u></b> Brittany Ferries changed group rate from 10 to 20, prices increased £16 to £85 for ferry pp, 5 people instantly said could not afford the additional cost. No alternative found and Club did not go.</p> <p>Next year, plan to offer seats on the coach to other clubs i.e. Abingdon as their numbers were also down.</p>	<p>PM</p> <p>PM</p>	
8	<p>Next Meeting – Wednesday 2<sup>nd</sup> November 2011</p>		
9	<p><b><u>AOB</u></b></p> <p><b>Ninesprings</b> - No right of way near the horse jumps as per the Council. Route goes straight up the field and into 2 Tower Lane. DN &amp; MD to put new routes together from Goldenstones for next Summer.</p> <p><b>Cross Country</b> - Names required for Wessex League, 4 dates, Oct, Nov, Jan &amp; Feb Dorset, Somerset (£3 Counties) 11/12/11 Bicton Park 28/01/12, TH to push for entries. Brighton 28/01/12 Nationals - Parliament Hill 25/02/12 Masters 10/12/11</p> <p><b>Run/Group Leader Handbook</b> - Good feedback, MD collecting &amp; certifying. DN, AA &amp; GA signed &amp; handed in their handbooks, NB to hand in his. MD to add new back page for signing to the books and hand out to other Leaders.</p> <p><b>Accident Completion Forms</b> - 1 Member tripped and fell on Sunday's long run (02/10/11). Broken ankle PM to give DS completed paperwork for ARC.</p>	<p>MD</p> <p>MD &amp; DN</p> <p>TH</p> <p>MD</p> <p>PM &amp; DS</p>	<p>By Summer 2012</p> <p>Continuing</p> <p>ASAP</p>

	<p><b>Annual Awards &amp; Christmas Meal</b> - PM sending out Invites this week with section to nominate Club Members.</p> <p><b>London Marathon Letter</b> - 4 Club places received, check rules for entry. Then add to website &amp; Sunday email for members to be entered into the draw.</p> <p><b>Grand Slam &amp; Super Slam Hats</b> - Members to email DS with full details. Compiling list for weekend.</p> <p><b>Sunday emails</b> - TB receiving emails from people removed from list, a few Members had forgotten to pay their Membership Fees this year. DN to email updated Membership list.</p> <p><b>Nuffield Bar</b> - 5km Series &amp; Easter Bunny 10km. Change to billing, now billed £14.00 for each race and the money goes directly to the MOD. PM suggests we still Donate £200 to the Sports Fund each year as well.</p>	<p>PM</p> <p>DS</p> <p>DS</p> <p>DN</p> <p>Agreed by Committee</p>	
10	<p><b><u>Club Races – Race Directors’ Meeting</u></b></p> <p><b><u>Inca</u></b> – Race Director RD, unable to attend. Check date for race 12/02/12.</p> <p>BMR confirms date of 26/02/12 for Slay the Dragon Race. Emailed for confirmation of 12/02/12 ok with RD.</p> <p>New Course will be required, map &amp; risk assessment.</p> <p>Race licence &amp; First aid to be applied for.</p> <p><b><u>Great Western Race</u></b> – Sunday 11<sup>th</sup> March 2012 - LG Race Director. Proceeds to Rotarians local charities in Sherborne.</p> <p>Race Fees &amp; start times to remain the same. LG suggested yellow T-shirts &amp; black writing for 2012.</p> <p>Children’s mementoes to be handed out at finish line. Assistant on the day to organise &amp; help out – LG to contact Sadie.</p> <p>Finish line to be moved to Refreshment area.</p> <p>NB to ask Dyne Drewett if happy to continue the Sponsorship of the Race.</p> <p>Race Licence to be applied for ASAP as through Dorset.</p> <p>Russ at Rotary Club desperate to get on with the Race Entries etc.</p>	<p><b>RD Race Director</b></p> <p>BMR</p> <p>DS &amp; PJ</p> <p><b>LG Race Director</b></p> <p>DS to email info to LG</p> <p>New Course map required for Race Licence</p> <p>NB</p> <p>DS &amp; PJ</p>	<b>ASAP for all Races</b>

<p><b><u>Santa Race</u></b> – Sunday 11<sup>th</sup> December 2011 - KJ volunteered to be Race Director, assisted by PJ. Proceeds to St Margaret’s Hospice.</p> <p>Details to be emailed to Kat to liaise with Diana at the Hospice.</p> <p>NM volunteered to sponsor a Corporate Challenge, meeting required with Diana to agree the details &amp; Race Entry Forms etc.</p> <p>Race Licence to be organised &amp; Check First aid Cover organised.</p> <p>Santa Suits, hats, numbers, medals to go through YTRRC. Diana to receive &amp; process entries. Sponsorship to come through YTRRC.</p> <p>Contact Running Imp for suits etc</p> <p><b><u>Easter Bunny 10km</u></b> – Monday 9<sup>th</sup> April 2012. Race Director NB, LH to help and gain experience.</p> <p>Wheelchair entrants encouraged again.</p> <p>Easter Egg to all finishers.</p> <p>Thornton’s eggs to Category Winners, Perpetual Trophies for winner of Men &amp; Women’s races. Keep sakes to be given as well.</p> <p>Team prize 4 people per Team.</p> <p>Prize money for Course Records or finishing under 30 &amp; 34 minutes respectively – check Course Records.</p> <p>£1 from each Race Entry to go to the Piers Simon Appeal.</p> <p>Check if Course Measurement is in date.</p> <p>Race Licence &amp; First Aid Required.</p> <p><b><u>Yeovilton 5km Series</u></b> – Wednesday 11 April, 9 May, 13 June, 11 July, 8 August &amp; 12 September. LH &amp; BMR agreed to be Race Directors for the 5km Series. Proceeds from one race to Flying Ambulance</p> <p>Entries in advance for Series &amp; First Race only to NB due to dates of first race &amp; Easter Bunny, cut off date 04/04/12</p> <p>Wheelchair entrants encouraged again.</p> <p>Age for Series &amp; Categories is the age of the Competitor on 11/04/12.</p>	<p><b>KJ Race Director, PJ Assisting</b></p> <p>DS to email KJ &amp; PJ</p> <p>DS</p> <p>KJ &amp; PJ to check with Diana</p> <p><b>NB Race Director &amp; LH shadowing</b></p> <p>DS</p> <p>DS</p> <p>DS &amp; PJ</p> <p><b>BMR &amp; LH Race Directors</b></p>	
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	<p>Glasses to all who complete Series. Extend Vets prizes to Lady Vet 65 &amp; Male Vet 70.</p> <p>Check Course Measurement, Race Licence &amp; first aid required.</p> <p><b><u>Nine Springs 9km &amp; Fun Run</u></b> - Sunday 10 June 2012 – AA Race Director. Proceeds to St Margaret’s Hospice</p> <p>Shead Family sponsoring the prizes. Medals to all finishers, including fun run. First girl &amp; Boy in fun run to get big/chunky medals. Clocks for main prize winners from touch of glass.</p> <p>Check if Goldenstones offering years membership for first man &amp; 6 months for first lady again. Do they want to be included as sponsors on Race Entries?</p> <p>1 prize per person</p> <p>Race Licence &amp; First aid required.</p> <p><b><u>King Alfred’s Torment</u></b> – Sunday 23 September 2012. PM Race Director. Proceeds to Lady Hoare</p> <p>Cakes for all competitors.</p> <p>Teams - 4 Men &amp; 3 Ladies. 1<sup>st</sup> -3rd first Senior Male &amp; Female. 1<sup>st</sup> Junior Male &amp; Female. 1st Male Vet 40,50, 60 &amp; 70. First Female Vet 35, 45, 55 &amp; 65.</p> <p>Race Licence &amp; first aid required.</p> <p><b><u>General</u></b> –All Race Entry forms being updated, need to be checked, agreed by Committee &amp; Race Directors &amp; signed off by NB – then saved on Race Laptop as Master Race Entry Forms. Not to be amended without agreement of Committee afterwards.</p> <p>Race Licences to be ordered &amp; paid, for all races.</p> <p>DS Race Directors list/ideas to be updated and additional information added.</p> <p>Advertising – ongoing ideas. DS to cost Cards for Races to be advertised (contact Jody Foy/Donna &amp; Steve to see who they use)</p> <p>All Paperwork Relevant to Race Day to be emailed to the Race Director &amp; saved on the Race Laptop.</p> <p>Tidy up Race Laptop before setting up 2011 Santa Race &amp; 2012 Races.</p>	<p>DS &amp; PJ</p> <p><b>AA Race Director</b></p> <p>AA</p> <p>DS &amp; PJ</p> <p><b>PM Race Director</b></p> <p>DS &amp; PJ</p> <p>AA updated</p> <p>DS &amp; PJ</p> <p>DS</p> <p><b>All Members to have a think about.</b></p> <p>DS &amp; AA</p> <p>AA &amp; DS</p>	
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	Ash Town Tree Trail & Ash Eight/Five - dates & Licences etc. To be included in T-Shirts, printing, advertising	DS to email AH	
11	Pay Tab after Race Directors meeting, 2 drinks allowed as 2 Meetings taking place on the night.		
	Committee Meeting finished at 7.45pm. Race Directors Meeting finished 9.45pm.		